

# Training Council "RECAP"

By Robert Noordhoek, CEO/Executive Secretary

January 2022

Happy New Year!



## **MSCTC Administrative Assistant Kay Hile Announces Retirement**

For the past ten years whenever you called the MSCTC office, chances are you have had the chance to talk with Kay Hile, my Administrative Assistant. Kay has literally been the gatekeeper for the organization and has played a large role in the success and growth of MSCTC during her tenure.

Well, all good things eventually come to an end, and Kay has announced her decision to retire at the end of 2021.

I want to personally thank Kay for her hard work, dedication, and passion she has brought to the office each and every day. Thanks to her perseverance and patience MSCTC was able to make great strides in creating processes that helped to professionalize Local Corrections Officers.

While her positive attitude and cheerful demeanor will be greatly missed by everyone in the MSA and MSCTC offices, we certainly wish her the best in the next chapter of her life and also will keep her in our thoughts and prayers as she continues to fight some health issues.

Kay, thanks for a wonderful decade of service!!

## **Jail Administrator Spotlight**

**(Submitted by Montcalm County)**

**Andy Powell  
Montcalm County Sheriff's Office  
Jail Administrator**

Sheriff Williams hired me to be the new Montcalm County Sheriff's Office Jail Administrator on 4/5/21. I

graduated from Lake Superior State University with a bachelors degree in Criminal Justice in May 2010. I've held varying positions in law enforcement and the criminal justice field with my most recent employment being with the Michigan Department of Corrections as a Probation/Parole agent.

I would like to thank Sheriff Williams and Undersheriff Doezema for all the help and support they have given me while I learn the role of being a JA. I've enjoyed being able to meet many new people and continue to look forward to facing new challenges with a positive attitude and outlook.



## **MSCTC On-Line In-Service Training DACOTA Spotlight – December 2021**

**(Submitted by National Institute for Jail Operations)**

Through a training partnership with MSCTC, the National Institute for Jail Operations provides Michigan agencies with engaging legal-based online training through DACOTA —NIJO's Detention and Corrections Online Training Academy. All DACOTA curriculum is approved for all levels of NIJO Professional Certification (NCCO, NCCS, and NCCE).

Currently, the DACOTA Catalog contains 69 online courses providing 75 CEUs of corrections-specific training based on what the law requires for running safe and secure facilities. As of the end of December, Michigan DACOTA online learners have completed 6,479 courses and 7,018 credit hours. As of the end of the year, 52 Michigan agencies have learners getting trained in the DACOTA platform. (NOTE: If your agency is not currently signed up for DACOTA, please contact Haley Gardner at [hgardner@jailtraining.org](mailto:hgardner@jailtraining.org).)

NIJO is happy to recognize the following agencies who had the most learners complete courses in DACOTA in the month of December. Congratulations to:

- 1. Wexford County Sheriff's Office**
- 2. Jackson County Sheriff's Office**
- 3. Genesee County Sheriff's Office**

We are also pleased to recognize the following individuals who completed the most DACOTA courses in December:

**1st Place**

Heather Mitcavish – Kalamazoo County Sheriff's Office

**2nd Place**

Mike Dziedzic - Kalamazoo County Sheriff's Office

**3rd Place**

James Yager – Wexford County Sheriff's Office

**Congratulations to these individuals and agencies for your outstanding efforts and staying engaged in continuously learning.**

December 2021

**DACOTA LEADERBOARD****Most Engaged Agencies**

- 1 Wexford County
- 2 Jackson County
- 3 Genesee County

**Top Individual Learners**

- 1 Heather Mitcavish - Kalamazoo
- 2 Mike Dzedzic - Kalamazoo
- 3 James Yager - Wexford

**DEC-YTD STATS**

6,479 - Total Courses Completed  
 7,018 - Total Credits Earned  
 720 - Total Engaged Learners  
 52 - Total Engaged Agencies

**ENHANCE YOUR CAREER BY GETTING CERTIFIED**

All courses in DACOTA are pre-approved for all levels of NIJO Professional Certification. Learn more about NCCO (National Certified Corrections Officer), NCCS (National Certified Corrections Supervisor), NCCE (National Certified Corrections Executive) by [clicking here](#).

**REMINDER - What is DACOTA?**

Through a training partnership with MSCTC, the National Institute for Jail Operations provides Michigan agencies with engaging legal-based online training through DACOTA—NIJO's Detention and Corrections Online Training Academy.

All DACOTA curriculum is approved for all levels of NIJO Professional Certification (NCCO, NCCS, and NCCE). For more information about becoming nationally certified contact NIJO at [certification@jailtraining.org](mailto:certification@jailtraining.org).

If your agency is not currently signed up for DACOTA, please contact Haley Gardner at [hgardner@jailtraining.org](mailto:hgardner@jailtraining.org).

**Recent Academy Graduation**

**Kalamazoo Valley  
 Community College**  
 (Submitted by Kalamazoo Valley  
 Community College)

The 28th Corrections Academy held at Kalamazoo Valley Community College graduated on November 12, 2021. There were a total of 13 students who successfully completed the academy. We had 2

pre-service students and 11 in-service students from agencies including Calhoun, Kalamazoo, Van Buren, Cass County, Hillsdale County and St. Joseph County.



A huge thank you goes out to all of the instructors as well as Sheriff Lillywhite for providing words of encouragement & motivation during the graduation ceremony.

**Director of Training Report**

## **REMINDER: IMPORTANT CHANGES TO ANNUAL IN-SERVICE TRAINING REQUIREMENTS**

The following changes were implemented to the annual in-service training requirements for Local Corrections Officers beginning January 2021:

- 1) Two **(2) hours per year of Mental Health training required** as part of the yearly 20-hour in-service requirement.
- 2) No more than 5-hours of the 20-hour in-service training requirement can be comprised of Firearms training.

*To ensure Agency compliance, enter the training that will count as the required 2-hours of mental health training under the 'Mental Health' category in the Local Corrections Officer Tracking System (LCOTS) with a description of the in-service course attended in the 'Remarks' section.*

For a complete list of yearly 20-hour in-service training requirements, please visit: [MSCTC In-Service Training \(msctc.org\)](https://msctc.org)

## **TRAINING = SUCCESSFUL OFFICERS = OFFICER RETENTION**

As we close out 2021 and enter in to 2022, it is important to reflect on the benefits that quality training has for your Local Corrections Officers and your Agency.

Lasting improvements in job performance have been well documented with quality training. Individual growth and improvement has also been seen with excellent training. These improvements directly relate to Officer retention and resiliency. Exceptional training also aides in overall Agency success. Training can be used for motivation, boosting morale, liability protection, and continued Corrections advancement. It's a win-win for everyone involved!

In-service and Academy training should not just be done to check off requirements, it should be conducted to inform and aide in the learning and growth process of Agency Corrections Officers.

## **ADDITIONAL IN-SERVICE TRAINING OPPORTUNITIES**

1) The MSCTC has limited, FREE\* spots available for the Detention And Corrections Online Training Academy (DACOTA) through the National Institute for Jail Operations (NIJO). DACOTA currently has *OVER 67* legal based online courses on topics such as IPC, Mental Health Basics, (***may be counted towards the Council required 2-hour minimum of yearly Mental Health In-Service Training for CO's!!***), PREA, Writing Legal-based Defendable Policies and Procedures, and many more! If you are interested in signing Officers up for this free\*, interactive, and engaging online training please contact the MSCTC Director of Training, Barbara Gould at [bgould@msctc.org](mailto:bgould@msctc.org).

*\*DACOTA tuition is free for certified Local Corrections Officers working in a Michigan Jail. Spots are limited and on a first come first-serve basis.*

2.) The National Institute of Corrections (NIC) offers free online trainings through their NIC LearnCenter. Simply sign up for a free account and enjoy courses such as Inmate Suicide Prevention, PREA, Interpersonal Communication, and more. For more information on these free online trainings, please visit: <https://nic.learn.com>

If anyone has questions, please feel free to contact me at [bgould@msctc.org](mailto:bgould@msctc.org) or 810-919-4312. Thank you. Barbara L. Gould.

## **Reminder to Submit Your 4th Q 2021 Booking Fees**

Just a quick reminder that your 4th Q 2021 Booking Fees are due to the State by January

15, 2022. Also, please don't forget to include the Booking Fee Transmittal Form along with your check. Remember, each county can view their own Booking Fee transmittal activity in the LCOTS system.

Please feel free to contact us with any questions.

## **Council Meeting Schedule**

### **Council Meeting**

Tuesday, January 4, 2022

#### **\*\*Important Notice!**

The location of the January 4th, 2022 meeting will be at:  
Kent County Sheriff's Office at 701 Ball Avenue NE, Grand Rapids, MI 49503

## **MSCTC-Sponsored "FREE TUITION" Training Scheduled\***

- 1) [January 22, 2022 - Implicit Bias and Classification in Corrections](#) - Conducted by Victor Green and Patrick Weir
- 2) [February 23, 2022 - Mental Health First Aid for Public Safety/Corrections](#) - Conducted by James Richardson and Ryan Lotan
- 3) [August 30, 31 & September 1, 2022 - Fire Safety Instructor Development \(Train-The Trainer\)](#) - Conducted by Lt. Corey Burks
- 4) [September 12 - 15, 2022 - 32-Hour Instructor Development Course \(Train-The-Trainer\)](#) - Conducted by Todd Gilchrist and Barbara Gould

Please click on the corresponding link for more information or to register for a training. All in-service training requirements and available courses can be found anytime at <http://www.misctc.org/training.html>

\*\* This "FREE TUITION" training is for Certified Local Corrections Officers only. Participants are responsible for costs relating to travel, meals and lodging.

## **Additional Training Opportunity**

In an attempt to keep you updated, the following training has been scheduled. For further information, or to register, please use the contact information from the training link below.

- 1) [January 10-12, 2022 - Supervision of the C.T.O. Program](#) - DeWolf and Associates

## **Local Corrections Officer Academies Scheduled or Rescheduled**

As we receive notification from our educational partners that Local Corrections Officers Academies have been scheduled, for your convenience we will include the Academies and contact information in future RECAPS. Below is a current list of scheduled, Academies for the remainder of the year that have been provided to us.

For more information or to register for an Academy, please contact the Academy Director. To view a list of up-coming Academy Schedules at any time, please [visit here](#).

### **2021 Academies**

**Macomb Community College – 12-3-21 to 01-17-2022**

For more information or to register, please contact Mike Ciaramitaro at (586) 498-4051 or [ciaramitarom658@macomb.edu](mailto:ciaramitarom658@macomb.edu)

**Genesee County Sheriff Office – 12-8-21 to 1-7-2022**

For more information or to register, please contact Kiona Graham at 810-257-3499 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

**2022 Academies**

**Grand Rapids Community College – 1-24-22 to 2-18-22**

For more information, or to register, please contact David Kok at 616-234-3362 or [davidkok@grcc.edu](mailto:davidkok@grcc.edu)

**Lansing Community College – 2-7-2022 to 3-4-2022**

For more information, or to register, please contact Tamara McDiarmid at 517-267-5079 or [mcdiart4@lcc.edu](mailto:mcdiart4@lcc.edu)

**North Central Michigan College – 2-7-22 to 3-4-22**

For more information or to register, please contact Jim Cousino at 231-348-6630 or [jcousino@ncmich.edu](mailto:jcousino@ncmich.edu)

**Washtenaw Community College – 2-21-2022 to 3-18-2022**

For more information or to register, please contact Joyce Nelson-VanMeter at 734-677-5022 or [joenelson@wccnet.edu](mailto:joenelson@wccnet.edu)

**Genesee County Sheriff Office – 5-2-2022 to 5-27-2022**

For more information or to register, please contact Kiona Graham at 810-257-3499 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

**Delta College – 5-9-2022-6-7-2022**

For more information, or to register, please contact Tom Gillman at (989)686-9108 or [thomasgillman@delta.edu](mailto:thomasgillman@delta.edu)

**Alpena Community College – 6-1-2022 to 6-28-2022**

For more information, or to register, please contact Lisa Blumenthal at 989-358-7296 or [blumentl@alpenacc.edu](mailto:blumentl@alpenacc.edu)

**Genesee County Sheriff Office – 8-8-2022 to 9-2-2022**

For more information or to register, please contact Kiona Graham at 810-257-3499 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

**"RECAP" BONUS**

**(Submitted by National Institute for Jail Operations)**

**NIJO Legal-Based Jail Guideline: G02.04.01**

**Preparation of Meals**

**KEY ISSUES**

“Three hots and a cot!” Let me ask, is that really the standard? Are jails required to serve meals hot? If so, how many? Let’s add to this issue. Unlike persons in the free world, inmates are dependent on jail staff to ensure that their nutritional needs are met. There are varying opinions about what might be considered “nutritious” and those opinions seem to regularly make their way into inmate-filed grievances, media and the courtroom. Administrators must balance the requirements to provide food services on a limited budget, accommodating a wide range of dietary and religious needs. It isn’t easy but knowing what the law actually requires in the preparation of meals provides the necessary framework...[read more](#)

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"I like the dreams of the future better than the history of the past." —Thomas Jefferson



CONTACT US